



معرض ومؤتمر دبي الدولي للإغاثة والتطوير  
Dubai International Humanitarian Aid & Development  
Conference & Exhibition

21 - 23 March 2017

Dubai International Convention and Exhibition Centre, Dubai - UAE

FORM # 10

SHIPPING INSTRUCTIONS & HANDLING TARIFF  
FOR THE YEAR 2017 & 2018

(To be filled by the Exhibitor)

**DEADLINE 15 February 2017**

This form must be returned **20 days before** the show to:

**Schenker LLC**

Al Masaood Tower, Office 702, Airport Road

P.O Box: 62532, Deira, Dubai, United Arab Emirates | Tel: +971 4 2956111 | Fax: +971 4 2941045

Ctc: Marvyn Mathias Email: marvyn.mathias@dbbschenker.com

Ctc: Beth Madrid Email: beth.madrid@dbbschenker.com

Company Name: \_\_\_\_\_ Stand No.: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

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## SHIPPING INSTRUCTIONS

FORM # 10

### Documentation

The following documents are required for the temporary import clearance of goods Ex-Arrival Dubai.

#### Cargo arriving by Seafreight: -

- Commercial Invoice – 02 Originals and 03 Copies.
- Packing List – 02 Originals and 03 Copies.
- Certificate of Origin – 01 Original and 04 Copies.
- Bill of Lading – 01 Original and 03 Non-Negotiable Copies.
- HS Code Summary, if Multiple Hs code in the invoice – 01 Copy.

#### Cargo Arriving by Airfreight: -

- Commercial Invoice – 02 Originals and 03 Copies.
- Packing List – 02 Originals and 03 Copies.
- Airway Bill – 02 Originals and 02 Non-Negotiable Copies.
- HS Code Summary, if Multiple Hs code in the invoice – 01 Copy.

#### Cargo arriving by Landfreight: -

- Commercial Invoice – 03 Originals and 03 Copies.
- Packing List – 03 Originals and 03 Copies.
- Certificate of Origin – 01 Original and 04 Copies.
- Truck way Bill – 01 Original and 03 Non-Negotiable Copies.

#### Cargo Arriving on ATA Carnet Document:

- ATA Carnet reference number should be mentioned in the AWB or BL and the shipping documents.
- ATA Carnet should show the UAE mentioned in the country list of the document.
- ATA Carnet cannot be mixed with permanent import cargo under one AWB or BL, This should be on separate AWB or BL.
- Itemized description of goods, engraved serial number, number of pieces, weight, country of origin, etc. should be mentioned on all documents.
- Original Commercial Invoice should be attached along with the ATA Carnet.
- Shipment will be customs inspected and should tally with the ATA Carnet and shipping documents. If found not tally, customs duty will be applicable on final basis.
- Full shipment must be re-exported after the exhibition in UAE.
- Return destination of the freight should be mentioned on the ATA Carnet
- The period for the re-exportation of goods imported under ATA Carnet shall not exceed 6 months from the date of temporary importation.
- Service Fee will be applicable at USD 175.00 per consignment.

#### Bill of Lading / Airway Bills

Must be consigned as per details mentioned below in the name of "Schenker LLC" only – Failing which we will not be able to process customs clearance.

Separate House Airway bills (HAWB) or Forwarders Bill of Ladings (FBL) must be issued for individual Exhibitors per consignment stating the correct weights and measures.

#### Certificate of Origin

This Document must be sent in Original issued and attested by the Chamber of Commerce at origin only.

#### Commercial Invoice/Packing List

This Document must be duly Typed in English and only on the front side of the paper on An Original Company

Letter Head with an Original Company Stamp embossed along with an Authorized Signature. Computer Print Outs of invoices or Agents Invoice formats are not acceptable.

The invoice must be itemized, clearly detailing each item in your consignment specifying the description of each item with its Individual Value and Weight.

We also require separate Invoices for Temporary and Permanent goods. Goods under Permanent Import such as giveaways, brochures, consumables, gift items, etc – must be mentioned separately on a Separate Invoice detailing all the information as mentioned above. The same should also be packed separately as a physically separate/individual package.

This is a must to ensure accurate calculation of Customs Duty during re-exportation.

The Commercial Invoice must clearly mention the Total Number of Packages, Total Gross Weight of the Consignment and the Total Value of the Goods. The packing details must tally the details mentioned on the Airway / Seaway / Truck way bill.

### **The same must also show the below declaration:**

“We hereby guarantee that this is a true and correct invoice, and that the goods referred to are the origin, manufacture and production of (Country) ....”

As an addendum to your invoice you should declare all names and addresses of companies responsible for the manufacture of items within you consignment.

### **HS Code Summary –**

**Very Important:** The invoice must clearly mention the HS Codes related to the actual items being shipped. In case of multiple HS Codes you will also need to provide us with a Data Sheet clearly mentioning the individual weight and value per HS Code applicable for each consignment.

For Land Freight consignments, all the items being shipped must have serial numbers clearly embossed on each item/piece and the same must also reflect in the commercial invoice. If the serial numbers are not properly embossed or differ to the declaration customs may not accept these markings in which case customs duties will apply. Importation basis Temporary import of goods arriving via Landfreight is totally up to the discretion of Border customs.

Failing to provide us with Original Documents fulfilling the above requirements in detail will invite Customs Fines, Excess Duty Assessment and delays with Customs Clearance, hence making it difficult and at times not possible for customs clearance.

Any Customs Fines and Excess Duty Assessments – caused due to incorrect/improper/missing documents will be billed to the respective Freight Agent/Client

### **For All Shipments**

The Original Shipping documents as specified above must be sent to Schenker LLC, in Dubai at least 8 days prior to the arrival of the vessel if sent by seafreight or attached to the Original Airway Bill if the goods are sent by airfreight.

A Full Pre-advance of dispatch should be sent to Schenker LLC in Dubai much in advance prior to the arrival of the freight providing all shipping details along with a copy of the shipping documents.

## **Restricted Cargo**

UAE customs do not permit import of some commodities such as Alcohol or Pork and products containing alcohol or pork or any of its by products this is strictly restricted for import into the UAE.

Importation of products such as food items, liver plants/flowers, tiles/marbles, wireless/radio, telecommunication/defence equipment and radioactive materials of hazardous nature, Cosmetics, Class rated cargo, etc are very Restricted for import into UAE.

However these goods can be imported after obtaining prior approvals and special permissions from the necessary ministries.

In order for us to arrange for such import permissions, we suggest you send us complete details and information of such items at least 45 to 50 days in advance prior to the shipping. Import permissions are solely subject to approvals from the respective ministry and must be shipped only after receipt of these import permits. Charges applicable to secure these permissions will be additional on the account of the exhibitor in addition to our processing fees of USD 125.00 per permission.

Importation of exhibits such as weapons, ammunition, explosives or any other military equipment is strictly restricted for import into the UAE. If you intend to ship any such items, please contact Schenker LLC well in advance at least 4 months prior to the actual shipping of the goods. Note the Goods must not be shipped until you receive a confirmation or a go ahead from Schenker LLC.

## Consigning Instructions

**Consignee :** Schenker LLC  
 C/O UAE International Dental Conference & Arab Dental Exhibition – DIHAD 2017  
 P. O. Box 62532, Dubai, United Arab Emirates.  
 Tel: 009714 2956111 | Fax: 009714 2941045.  
 " In Transit to Dubai to the (Name of the Exhibition) for re-export at the end of the exhibition".

**Notify Party:** Exhibitor Name \_\_\_\_\_  
 (Exhibitors Name) \_\_\_\_\_  
 (Hall and Stand No) \_\_\_\_\_  
 (Venue) \_\_\_\_\_

## Cargo Arrival Deadlines & POD

### Seafreight Consignments

Port of Discharge: Jebel Ali Port Seaport Only.

Shipments arriving either by FCL or LCL should arrive Dubai Port 10 working days before the exhibition.

### Airfreight Consignments

Airport of Discharge: Dubai Airport Only.

Shipments should arrive Dubai Airport 8 working days before the exhibition.

### Roadfreight Consignments

Airport of Discharge: Silaa Border, Abu Dhabi Only.

Trucks/Shipments should arrive at the UAE border at least 6 working days before the exhibition.

We would suggest that you ship on direct service to Dubai to avoid delays in transshipment, etc.

Failure to comply with the arrival deadlines may result in non-delivery, late arrival and additional charges which Schenker LLC cannot be held responsible for. At the same time, any port storage and demurrage incurred as a result of this shall be additional for account of the freight agent/exhibitor.

Cargo arriving after the deadlines dates as mentioned above will be subject to a 20 % late arrival surcharge on the basic tariff.

## Packing/Case Markings

All packages, shipped either by airfreight, seafreight, Road freight or courier service, must be properly marked for identification on arrival, as follows:

Name of Exhibitor: \_\_\_\_\_

Stand & Hall Number: \_\_\_\_\_

Name of the Show: \_\_\_\_\_

Date of the Show: \_\_\_\_\_

Dimensions: \_\_\_\_\_

Case Number: \_\_\_\_\_ of \_\_\_\_\_

Gross/Net Weight: \_\_\_\_\_

## Courier Shipments

Do not send courier shipments addressed to exhibition hall or hotel as it will probably not arrive on time if held by Customs and is beyond our control.

## Audio Visual Films and Cassettes

Films, Videos, Slides, DVD and CD's are subject to censorship in the UAE. All Such items must be in English and must be sent to Dubai much in advance to enable Censorship to be completed prior to the exhibitions. Clearances of such items are solely subject to approval of the Dubai Government Authorities.

These items and all Courier shipments should be sent to the below address:

### **Schenker LLC**

Fairs & Exhibitions Dept.  
702, Al Masaood Tower, Airport Road, P O Box 62532, Dubai, UAE.

To arrive with Schenker LLC at least 30 days before the exhibition.

The Shipment should be moved along with a Commercial invoice to cover the despatch of these items. Copy of the Courier Waybill along with the Commercial Invoice must be sent to us in advance prior to the arrival of the goods in UAE.

## Customs Duty

The "Port & Custom Authorities" of Dubai levy a 5% customs duty on goods, which are sold/consumed/destroyed and not re-exported at the end of the show, based on (C.I.F.) Cost, Insurance, Freight value of the goods as assessed by Dubai Customs.

All Customs Duty assessments are solely up to the discretion by UAE Customs. UAE customs can re-evaluate the value declared on the invoices and the duty is calculated and outlayed as assessed by the UAE customs.

Before the close of the show Schenker LLC representatives will be on-site during the show to help exhibitors with the re-export, disposal or giveaways.

In the event if the exhibitor would like to dispose/sell his goods during the exhibition, the permanent importation of these items can be process subject to approval from the Dubai Customs.

However Customs Duty will be applicable on these items.

All customs duty (Part or Full Duty) applicable towards shipments being sent to Dubai will be bill to the respective freight agent or client as assessed by Dubai Customs. An Outlay fee of 3 % of the customs duty will be charged additionally towards this service.

## Insurance

You are strongly recommended to check with your All Risk Insurer that you are fully covered for all the work we may undertake on your behalf and to advise them of our conditions.

As our Tariff is computed on the basis of volume and weight and has no correlation with the value of exhibits, it follows that the cost of insurance cover is not included in our charges. It is the responsibility of each exhibitor to arrange a Full Marine (Transport) Insurance covering transport of your goods from your domicile to the exhibition, and the return of the same back to your domicile at the end of the show, including the period your exhibits/goods are handled by us. Please also ensure that the Marine (Transport) Insurance is arranged for the exhibits/goods sold locally during the exhibition.

Schenker LLC will not accept any liability towards any loss or damage of your exhibits/goods.

## Special Handling

For any Box or Crate, which exceeds more than 2 tons a piece or with dimensions that exceed 2m x 2m x 1.5m where special handling is required, we will quote our handling charges on a case to case basis.

For manpower or equipment, which may be required to assist exhibitors, additional cost will be quoted on request.

## Terms of Payment

Inward: Upon uplift of goods, prior to delivery to stand.

Outward: Upon presentation of invoice/prior to delivery to premises.

All payments must be made without any deduction or deferment on account of any claim, counterclaim or offset.

**Personal or foreign cheques are not acceptable.** Payment can be made by Bank Draft or Telegraphic Transfer to our account as follows:

## EXHIBITION HANDLING TARIFF

### Seafreight

#### 1) Shipments Arriving By FCL – Full Container Load Service.

a) From arrival vessel Jebel Ali Port up to delivered Booth at the show site.

Inbound Handling Charges: USD 80.00 per CBM or 1000 Kgs whichever is higher.

Minimum for 20' Dry Container 20 CBM

Minimum for 40' Dry Container 40 CBM

Minimum for 40' High Cube Container 45 CBM

UAE Customs Inspection Fees	USD 70.00 per Exhibitor/Container/Consignment.
Terminal Handling	<b>Actual as per outlay</b> USD 200.00 for '20' - Approx. USD 300.00 for '40' - Approx.
Delivery Order	USD 100.00 per HBL
Port Handling	USD 100.00 per FCL
Customs Outlay Fees	3% of outlaid Customs Duty Deposit amount. Minimum of USD 75.00 per consignment. *Applicable for all shipment/Non-refundable, excluding shipment on ATA Carnet
Customs Fine (No Original Docs)	USD 300.00 per document.
Customs Fine (No Certificate of Origin)	USD 300.00 per document.
HS Co code Fees	USD 10.00 per item ( If not specified)
ATA Carnet Intervention	USD 175.00 per consignment

The above includes: -

- Customs clearance and import documentation for temporary importation.
- Unloading and/or De-stuffing of the containers and delivery to Stand
- Positioning on Stand (First Time Spotting).
- Removal of Empty packing material and storage of the same during the exhibition.

b) From collected exhibition stand to F.O.B. Vessel Jebel Ali / Abu Dhabi Seaport.

Outbound Handling Charges: USD 80.00 per CBM or 1000 Kgs whichever is higher.

Minimum for 20' Dry Container 20 CBM

Minimum for 40' Dry Container 40 CBM

Minimum for 40' High Cube Container 45 CBM

UAE Customs Inspection Fees	USD 70.00 per Exhibitor/Container/Consignment
Terminal handling	<b>Actual as per outlay</b> USD 270.00 for '20' USD 380.00 for '40'
Port Handling	USD 100.00 per FCL
Export Bill of Lading Fees	USD 100.00 per waybill.
ATA Carnet Intervention	USD 175.00 per consignment

The above includes: -

- Return of empty packing material to the stand on the last day of the show.
- UAE customs clearance and export documentation for Re-exportation or Permanent importation.
- Collection of the goods from the stand and Loading and/or Stuffing of the containers.
- Transportation to Port.

c) Cranage for Grounding Containers On-Site (If Required).

20' /40' Empty Container: USD 225.00 per lift per container.

20' /40' Loaded Container: USD 325.00 per lift. Per container.

## 2) Shipments Arriving By LCL – Loose Container Load / Part Container Load Service.

a) From arrival vessel Jebel Ali up to delivered Booth at the show site.

Inbound Handling Charges: USD 80.00 per CBM or 1000 Kgs whichever is higher.

Minimum per Shipment: 4 CBM.

UAE Customs Inspection Fees	USD 70.00 per Exhibitor/Consignment/Waybill.
LCL Charges & Port charges	USD 45.00 per CBM / Min: USD75.00
Co-Loader Handling & Warehouse	USD 80.00 per shipment.
B/L Exchange Charges	USD100.00 ( If applicable)
Delivery Order	USD 100.00 per HBL
Customs Outlay Fees	3 % of outlaid Customs Duty Deposit amount Minimum of USD 75.00 per consignment. *Applicable for all shipment/Non-refundable, excluding shipment on ATA Carnet
Customs Fine (No Original Docs/C.O.)	USD 300.00 per document.
Customs Fine (No Certificate of Origin)	USD300.00 per document
H.S. code fees	USD 10.00 per item (If Not specified)
ATA Carnet Intervention	USD 175.00 per consignment

The above includes: -

- Customs clearance and import documentation for temporary importation.
- Delivery to Exhibition site.
- Unloading at the show site and delivery to Stand.
- Positioning on Stand (First Time Spotting).
- Removal of Empty packing material and storage of the same during the exhibition.

b) From collected exhibition stand to F.O.B. Vessel Jebel Ali / Abu Dhabi Seaport.

Outbound Handling Charges: USD 80.00 per CBM or 1000 Kgs whichever is higher.

Minimum per Shipment: 4 CBM.

UAE Customs Inspection Fees	USD 70.00 per Exhibitor/Consignment/Waybill
Port Handling	USD 20.00 per CBM/ Min: USD 20.00
Export Bill of Lading Fees	USD 110.00 per waybill
ATA Carnet Intervention	USD 175.00 per consignment

The above includes: -

- Return of empty packing material to the stand on the last day of the show.
- Customs clearance and export documentation for Re-exportation or Permanent importation.
- Collection of the goods from the stand.
- Transportation to Dubai Port.

## Airfreight

### 1) Shipments Arriving by Airfreight.

a) From arrival Aircraft Dubai airport to delivered booth at the Show site.

Inbound Handling Charges: USD 0.80 per Kg

Minimum per Shipment: 250 Kgs.

- Weight / Volume ratio @ 1: 1:6 or as per the chargeable weight declared on the Airway bill whichever is higher.

UAE Customs Inspection Fees	USD 70.00 per Exhibitor/Consignment/Waybill
Delivery Order	USD 85.00 per Hawb
Airport Handling	Actual as per outlay USD 0.15 per kg / Min: USD 30.00 - Approx.
Airport Storage	Actual as per outlay USD 0.15 per kgs/Min: USD275.00 per day –Approx. (Applicable from day one of arrival at DXB airport)
Customs Outlay Fees	3 % of outlaid Customs Duty Deposit amount Minimum of USD 75.00 per consignment *Applicable for all shipment/Non-refundable, excluding shipment on ATA Carnet
Customs Fine (No Original Docs)	USD 300.00 per document.
HS Code Fees	USD 10.00 per item (If Not specified)
ATA Carnet Intervention	USD 175.00 per consignment

The above includes: -

- Customs clearance and import documentation for temporary importation.
- Delivery to Show site.
- Unloading at the show site and delivery to the stand.
- Positioning on Stand (First Time Spotting).
- Removal of Empty packing material and storage of the same during the exhibition.

b) From collected Exhibition stand to F.O.B. Aircraft Dubai airport.

Outbound Handling Charges: USD 0.80 per Kg

Minimum per Shipment: 250 Kgs.

- Weight / Volume ratio @ 1: 6 or as per the chargeable weight declared on the Airway bill whichever is higher.



UAE Customs Inspection Fees	USD 70.00 per Exhibitor/Consignment/Waybill
Airport Handling Charges	Actual as per outlay
USD 0.15 per kg/ Min:	USD 30.00 – Approx.
Airport Storage	Actual as per outlay USD 0.15 per kgs/Min: USD275.00 per day –Approx. (Applicable after 24 hrs. of handover at DXB airport )
Export Airway Bill Fees	USD 85.00 per waybill
ATA Carnet Intervention	USD 175.00 per consignment

The above includes: -

- Return of empty packing material to the stand on the last day of the show.
- Customs clearance.
- Export documentation for Re-exportation or Permanent importation.
- Collection of the goods from the stand.
- Loading on Vehicle at the show site.
- Delivery to Dubai airport.

## Landfreight

### 1) Shipments Arriving by Landfreight.

a) From customs cleared UAE Border (Silaa), arrival truck F.O.T venue to delivered booth at the Show site.

Inbound Handling Charges: USD 80.00 per CBM or 1000 Kgs whichever is higher.

Minimum per Loose Trailer Load 8 CBM.

Minimum for 40' Trailer 40 CBM

The above includes: -

- UAE border customs clearance and import documentation for temporary importation.
- Unloading at the show site and delivery to the stand.
- Positioning on Stand (First Time Spotting).
- Removal of Empty packing material and storage of the same during the exhibition.

Extras:

UAE Customs Inspection Fees:	USD 70.00 per Exhibitor/Container/Consignment.
Customs Outlay Fees:	3 % of outlaid Customs Duty Deposit amount. Minimum of USD 75.00 per consignment.
HS Code Fees :	USD 10.00 per item (If Not specified)
Customs Fine (No Original Docs):	USD 300.00 per document.
Customs Fine (No Certificate of Origin):	USD 300.00 per document.

b) From collected Exhibition stand to loaded F.O.T. Truck at the Marshalling yard including Export customs clearance at the UAE Border (Silla).

Outbound Handling Charges: USD 80.00 per CBM or 1000 Kgs whichever is higher.

Minimum per Loose Trailer Load 8 CBM.

Minimum for 40' Trailer 40 CBM

The above includes: -

- Return of empty packing material to the stand on the last day of the show.
- UAE border customs clearance, Export customs documentation for Re-exportation or Permanent importation.
- Collection of the goods from the stand.
- Loading onto the Vehicle at the show site.

Extras:

UAE Customs Inspection Fees:	USD 70.00 per Exhibitor/Container/Consignment.
Export Truck waybill Fees:	USD 50.00 per waybill.

## Courier Shipments: Video Tapes, CDs

### Shipments being sent by Courier Service.

- Courier Handling Charges: Minimum USD 75.00 per Consignment (1st package) thereafter USD 15.00 per each additional package. Each package with a Maximum of 15 kgs in weight.  
(Shipments over 30 Kgs will be charged as per our Airfreight handling tariff).
- Censorship Fees for Videos: Minimum USD 75.00 (1st Video) thereafter USD 15.00 per each addition Video/CD.

Any Customs Duty Charges applicable on any courier shipments will be charged additionally at actual as assessed by UAE Customs.

The above does not include any additional fees/charges that may be levied in securing the required permissions from necessary government / airport authorities required for the customs clearance of the consignment. Charges shown above are one way only (In or Out bound). Outbound rates will be the same in the reverse order.

## Storage, Forklift, Labour Charges

### Storage Charges:

- Early arrival shipments, storage charges will be applicable (regardless of the cargo arrival deadline mentioned in the shipping guidelines). The free time permitted for the shipments to Jebel Ali port is 5 days from the shipping line/consolidator and 10 days from the Port authority effective from the date of arrival. Estimated charges (vary from shipping line to shipping line) as per below.
- FCL Line Demurrage per day (at actual/depends on shipping line). Below rates is indicative only:
 

First 5 days -	Free	
Next 5 days -	USD 18/20'	USD 22/40'
Thereafter-	USD 33/20'	USD 44/40'
- FCL Port Storage per day (at actual- subject to change). Below rates is indicative only
 

First 10 days -	Free	
Next 5 days -	USD 22/20'	USD 44/40'
Thereafter-	USD 42/20'	USD 83/40'
- LCL Shipments arriving early, double handling charges will be applicable as per seafreight LCL handling tariff. We will transport it from port to our warehouse & then to exhibition site. Alternatively port storage charges will be applicable.
- LCL Port Storage per day (at actual- depends on co-loader). Below rates is indicative only
 

First 5 days -	Free	
Next 5 days -	USD 6/cbm (Min of USD 50.00)	
Thereafter-	USD 10/cbm (Min of USD 85.00)	
- Airfreight shipments arriving earlier than the mentioned deadline are subject to early arrivals storage at the airport for General Cargo only. Charges will be billed as actual and indicative rates as follow:

### Air Import

- |                |  |
|----------------|--|
| First 24 Hrs - | Free   |
| Thereafter -   | USD 0.15 per kg /per day (Minimum of USD 275.00 per day) |

### Air Export

- |                |   |
|----------------|---|
| First 24 Hrs - | Free  |
| Thereafter -   | USD 0.15 per kg/per day (Minimum of USD 275.00 per day) |

- Intermediate storage on Schenker warehouse will be as follow:

Warehouse Handling In/Out -	USD 16.00 per CBM (Min of 2 CBM) (one time charge)
Storage Charges -	USD 1.05/cbm/day (Minimum of 2 CBM / 1 Week)

**Forklift & Labour Charges:**

- Forklift Rental – USD 100.00 per hour (Minimum of 2 hours per job)  
\*\*\* Based on 3 Ton Forklift
- Hire of Labour – USD 25.00 per hour per person (Minimum of 2 hours per job)  
\*\*\*Unskilled labours

**Miscellaneous Remarks****All other rates quoted herein exclude: -**

- Cargo & Transport Insurance.
  - Airline/Port Storage or Demurrage, Detention, Exchange BL fees, FreeZone documentation, Hire of any equipment, overtime surcharge, Holiday surcharge or any other special handling, which if applicable will be charged additional.
  - Abnormal/unforeseen charges, such as unloading of the container at port for customs inspection.
  - Special Handling of oversized or heavy lift pieces (For any Box or Crate, which exceeds more than 2 tons a piece or with dimensions that exceed 2.5m x 2.5m x 1.5m where special handling is required, we will quote our handling charges on a case to case basis).
  - \* Storage of Empty Cases is based on the Storage space availability near the exhibition site. If this is to be arranged at a distant area, then additional handling and Transportation Charges will apply.
  - Stand Dressing, assembly of display panels or exhibits or machinery or decoration of any kind.
  - Storage charges (before and after the event) or re-export freight charges.
  - Cargo subject to approval from any Government department or Ministry for importation licenses shall be additional and subject to approval. Charges towards which will be additional.
  - 10 % outlay fee will be applicable to all freight collect shipments.
  - Tariff is based on general cargo only, Non dangerous, prohibited or perishable goods.
  - Refund of Customs Fine for no original documents is refundable upon presentation of original document within 20 days from the date of arrival. However a customs charge of USD 25.00 will be applicable per document.
  - UAE Customs Duty, Taxes and Outlay fees are excluded.
  - Brochures and Printed Materials are subject to approval from UAE Ministry of Information, Charges applicable towards securing such approval will be additional.
  - Provision of Hire of Equipment – Fork Lift, Crane, Pallet Truck, etc..
  - Provision of Packing materials and Supply of Labour for assistance on the Stand.
  - For additional services not listed above, an individual quotation will be given upon receipt of your requirements
- Rates quoted basis current Rates and Tariffs, subject to changes with/without prior notice.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Company Stamp: \_\_\_\_\_